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City Manager's Report

May 28, 2024, City Council Meeting

Prepared by: Troy Determan, Water Reclamation Facility Chief Plant Operator

Item #: 7.7

Subject: Consider approving a Consulting Services Agreement with Robertson-Bryan, Inc. (RBI) in an amount not to exceed \$44,228.00 for the Fiscal Year 2024/2025 services related to the NPDES permit for the Water Reclamation Facility and authorizing the City Manager to execute the same.

Recommendation: Adopt a resolution

approving a Consulting Services Agreement with Robertson-Bryan, Inc. (RBI) in an amount not to exceed \$44,228.00 for the Fiscal Year 2024/2025 services related to the NPDES permit for the Water Reclamation Facility and authorizing the City Manager to execute the same.

Purpose: The purpose of this item is to approve a Consulting Services Agreement with RBI to continue to provide engineering and consulting services for the Water Reclamation Facility.

Strategic Plan Strategy: Strategy 4 – Update and Maintain City-Owned Infrastructure.

Background: The Water Reclamation Facility (WRF) treats wastewater and discharges fully treated reclaimed water into Hangtown Creek under the National Pollutant Discharge Elimination System (NPDES) Permit regulated by the State through the Central Valley Regional Water Quality Control Board (RWQCB). RBI has provided NPDES permit related consulting services to the City since 1998.

Discussion: Utilizing the City's Qualified Consultant List that was approved by the City Council on November 14, 2024, staff requested a scope of work and fee proposal from RBI for their continued services in Fiscal Year 2024/2025. The scope of work with RBI includes providing reviews of NPDES-required routine self-monitoring reports, assistance with NPDES permit-required unique reports, and other NPDES compliance and engineering support services, as needed.

RBI will conduct thorough reviews of the draft electronic self-monitoring reports (eSMR) prepared by staff and submitted to the California Integrated Water Quality System (CIWQS) website. These include monthly, quarterly, and annual eSMR. Other services provided include assisting the City in complying with the WRF NPDES permit, Industrial General Permit, and other waste discharge requirements related to the WRF. This may include advising and coordinating responses to toxicity observed during routine monitoring, developing recommendations for necessary corrective actions, data quality, and providing engineering consulting regarding facility operations and maintenance. Other duties include assistance with providing correspondences to the Central Valley Water Board (CVWB), the Municipal General Order (MGO), including Notice of Intent (NOI) preparation in advance of the August 1, 2024 due date and assistance with the Notice of Applicability (NOA) for renewed coverage under the MGO.

The proposed Agreement with RBI for Fiscal Year 2024/2025 would be on a time-and-materials basis in an amount not to exceed \$44,228 based on their 2024 and 2025 rate schedules.

Options:

1. Approve a Consulting Services Agreement with RBI, as recommended by staff.
2. Direct staff to negotiate different terms with RBI.

Environmental: Not applicable.

Cost: The cost of the proposed Agreement with RBI is not to exceed \$44,228.00.

Budget Impact: If the Agreement with RBI is approved, staff will incorporate the cost of the Agreement in the proposed Fiscal Year 2024/2025 Sewer Enterprise Fund Budget.



M. Cleve Morris, City Manager



Melissa McConnell, City Engineer

Attachments:

A: Resolution